

# Flossmoor Community Relations Commission

## Meeting Minutes

June 28, 2016

### I. Call to order

The regular meeting of the Community Relations Commission was called to order at 7:15 pm at Flossmoor Village Hall.

### II. Roll call

Bridget Wachtel, Village Manager, conducted a roll call. The following people were present: Commissioners Scott Ford, Maggie Bachus, Greg Byron, Shelley Amuh and Laura Brennan-Levy. Absent: Tony Parker.

### III. Residents Present Wishing to Address the Commission - none

### IV. Agenda Items

#### A. Approval of the January 26, 2016 Meeting Minutes and Distribution of the May 24, 2016 Meeting Notes

Upon a motion made by Scott Ford and seconded by Shelley Amuh, the minutes of January 26, 2016 were approved. The meeting notes of May 24, 2016 were distributed.

#### B. Open Items

##### 1. CRC Mission

The Commission discussed its role and mission. They also reviewed their powers and duties as outlined in the Municipal Code. It was agreed that Flossmoor Fest should become their central event and place to engage and introduce new residents. The Commission will discuss the future of Flossmoor Fest with the Fest Committee and how the Commission can have an increased role with the event.

##### 2. Recruitment of New Commissioners

The Commission reviewed those applications who have shown interest in the Commission. It was agreed that a letter would be sent confirming the applicants continued interest. If interested, Laura will follow up with a phone call to them. Those notes will then be forwarded to Mayor Braun for consideration. The Commission discussed some potential other names. They also discussed having a police representative and a HFHS student representative from journalism, student government or the social sciences. Staff will follow up on both of these suggestions.

##### 3. 2016 Flossmoor Fest

The Commission discussed using their booth as a clearinghouse of community organizations and information for new residents. They will send a letter to new residents (new to the Village within the last year) and ask them to come out to the Fest and stop by their booth to learn more information about the Village and receive a special giveaway. Maggie agreed to work with staff on the giveaway and student volunteers for the Fest.

#### **4. Movies in the Park**

Two movies will be shown this year: Star Wars on July 15 at Irwin and Inside Out on August 19 at Flossmoor Park. The Flossmoor location will include a CRC sponsored event like the ice cream social. Maggie suggested that the Commission consider a National Night Out type event in conjunction with the August movie. The following volunteers committed to helping:

- 1) July 15 – Shelly and Greg
- 2) August 19 – Laura, Maggie, Scott and Tony

#### **5. Fall Newsletter Stories**

Bridget asked the Commission to consider fall newsletter stories that are a special interest focused. Commissioners will follow up directly with Bridget.

### **C. Reports**

#### **Green Committee**

Maggie updated the Commission on the Green Committee's most recent meeting, including Fest activities and fall newsletter stories.

**V. New Business** – none

**VI. Next Meeting:** The next meeting is scheduled for July 26, 2016 at 7pm.

#### **VII. Adjournment**

Laura Levy adjourned the meeting at 8:25 pm.

Minutes submitted by: Bridget Wachtel